



Appointment Committee Meeting Agenda

Monday, February 6, 2017

4:00 P.M.

Conference Room 204

1. Acceptance of 09/12/2016 Minutes
2. Open Session
3. Review of Board and Committee Applications
 - a. Nominations

The Committee may enter into Executive Session to discuss applications, pursuant to 1 M.R.S.A. §405(6)(A).

4. Adjournment



Appointment Committee Meeting Agenda

Monday, September 12, 2016

4:00 P.M.

Conference Room 204

Present: Councilors Andy Titus, Jim Pross, Grady Burns, and Sue Clements-Dallaire, City Clerk

The meeting was called to order at 4:00 PM

1. Acceptance of 5/2/2016 Minutes

Motion was made by Councilor Pross and seconded by Councilor Titus to accept the minutes of the 5/2/2016 meeting. Passage 2-0-1 (Councilor Grady abstained as he was not present for that meeting).

2. Appointing a Committee Chair

Motion was made by Councilor Pross and seconded by Councilor Titus to appoint Councilor Burns as the Chair of the Appointment Committee. Passage 3-0.

3. Open Session

Mark Kirk, Lake Street resident spoke. He said he recently moved here from Richmond, VA, was a semi-retired architect and is interested in serving on the Parks and Recreation Advisory Board.

Tizz Crowley, Auburn resident spoke. She, too, has an interest in the Parks and Recreation Advisory Board and bringing more arts and culture to the area. She added that she currently serves on the Conservation Commission.

4. Review of Board and Committee Applications

a) Nominations

Motion was made by Councilor Pross and seconded by Councilor Titus to enter into Executive Session to discuss applications, pursuant to 1 M.R.S.A. §405(6)(A). Passage 3-0, time 4:08 P.M.

Councilor Burns declared them out of executive session at 5:06 P.M.

Motion was made by Councilor Pross and seconded by Councilor Titus on the following nominations to the Parks and Recreation Advisory Board;

Appointment Committee Meeting Minutes

September 12, 2016

Dana Staples, Ward 5, 2 year term (expiration date 10/01/2018)
Belinda Gerry, Ward 5, 1 year term (expiration date 10/01/2017)
Janice Barrett, Ward 3, 2 year term (expiration date 10/01/2018)
Tizz E.H. Crowley, Ward 1, 1 year term (expiration date 10/01/2017)
Misty Edgecombe, Ward 2, 2 year term (expiration date 10/01/2018)
Howard Fogle, Ward 2, 1 year term (expiration date 10/01/2017)
These are all new appointments.

Passage 3-0.

Motion was made by Councilor Titus and seconded by Councilor Pross on the following nominations to the CDBG Loan Committee;

Ann Parker, re-appointment, term expiration 10/01/2019
Nikki Chabot, re-appointment, term expiration 10/01/2019
Christopher Bouchard, new appointment, term expiration 10/01/2019
Darcy Perkins-Phinney, new appointment, term expiration 10/01/2018

Passage 3-0.

Motion was made by Councilor Titus and seconded by Councilor Pross on the following nomination to the Auburn Housing Authority;

Richard Valcourt, re-appointment, term expiration 10/1/2021

Passage 3-0.

Motion was made by Councilor Pross and seconded by Councilor Titus on the following nominations to the Conservation Commission;

Robert Sipe, re-appointment, term expiration 6/1/2019
Jordan Tate, re-appointment, term expiration 6/1/2019

Passage 3-0.

Motion was made by Councilor Pross and seconded by Councilor Titus on the following nomination to the Zoning Board of Appeals, Associate Member;

Dana Staples, new appointment, term expiration 10/01/2019

Passage 3-0.

Appointment Committee Meeting Minutes

September 12, 2016

Motion was made by Councilor Pross and seconded by Councilor Titus on the following nomination to the Finance Committee, Alternate Member

Benoit Blondeau, new appointment, term expiration 12/01/2017

Passage 3-0.

5. Adjournment

Motion was made by Councilor Pross and seconded by Councilor Titus to adjourn, passage 3-0. The meeting adjourned at 5:14 P.M.

Respectfully submitted,



Susan Clements-Dallaire, City Clerk

Airport Board (1 vacancy with a 1/1/2020 term expiration)

Auburn Housing Authority (1 vacancy with a 10/1/2021 term expiration)

Auburn Sewerage District (1 vacancy with a 3/1/2021 term expiration)

Auburn Water District (3 vacancies, 1 with a 3/1/2018 term expiration, and two with term expirations of 3/1/2021)

Board of Assessment Review (3 vacancies - 1 full member position with a term expiration of 10/01/2020, and two alternate positions with term expirations of 10/1/2017, and 10/1/2020)

Cable TV Advisory Committee (2 vacancies with either a 1, 2, or 3 year term expiration)

CDBG (Community Development Block Grant) Loan Committee (2 vacancies, both with a term expiration of 10/1/2017)

Conservation Commission (2 vacancies, both with a 6/1/2019 term expiration)

Ethics Committee (1 vacancy with a 1/1/2020 term expiration)

Forest Board (1 vacancy with a term expiration of 10/1/2017)

Lewiston Auburn Transit Committee (LATC) (1 vacancy, term expiration to be determined)

Parks & Recreation Advisory Board (1 vacancy, term expiration to be determined)

Planning Board (6 vacancies - 4 full member positions, each with a term expiration of 1/1/2020 and 2 associate positions each with a 1/1/2020 term expiration)

St. Louis Bells Project Committee - Seeking 9 volunteers

Zoning Board of Appeals (1 vacancy - 1 full member with a term expiration of 10/01/2019)

Board Committee Applications
February 6, 2017

Board or Committee	Ward	Last Name	First Name	Address
Airport Board	2	Sheats	Bettyann	32 Waterview Drive
Auburn Housing Authority	5	Kimble	Jennifer	63 Olive Street
	4	Robert	Cheryl	27 Laurel Avenue
	2	Low	Geoffrey	327 Court Street
	2	LaBonte	Jonathan	39 Coachman Ave.
Cable TV Advisory Board	2	Wooten	Linda	33 Holly St.
CDBG Loan Committee	1	Bonenfant	Dana	25 Andrea Lane
	3	Simons	Joel	136 Western Ave.
Community Forest Board	3	Simons	Joel	136 Western Ave.
Conservation Commission	3	Simons	Joel	136 Western Ave.
Ethics Panel	4	Ayotte	James	68 Brentwood Drive
Parks & Recreation	1	Roy	Suzanne	8 Joline Dr.
	2	Allen	Robin	217 Gamage Ave.
	4	Gilbert	Ernestine	66 Constellation Dr.
	4	McInnis	MacKenzie	22 Newbury Street
	4	Finin	Clare	250 Main Street
	3	Simons	Joel	136 Western Ave.
Planning Board	5	Hamlyn	Nathan	50 Paul Street
	1	White-Matson	Nichole	223 Townsend Brook Road
	2	Tardif	Marc	155 Hotel Road
	4	Bellefleur	Ken	100 Royal River Rd.
	4	Finin	Clare	250 Main Street
	4	Ayotte	James	68 Brentwood Drive
	1	Lewis	Christopher	983 North River Road
	2	Scogin	Sam	45 Gamage Ave.
	1	Poliquin Pross	Mia	14 Hersey Hill Rd.
	3	Boutin	Dustin	773 Hatch Rd.
Sewer District	3	Fortier	Raymond	26 Trask Avenue
Water District	2	Cavanagh	Robert	127 Field Avenue
	1	Sylvester	Mary	208 Maple Hill Road
	1	Whiting	Richard	24 Beaver Road
	1	Roy	Suzanne	8 Joline Dr.
	1	Brocke	John	280 W. Auburn Rd.

Board Committee Applications
February 6, 2017

	4	Bilodeau	Daniel	42 Tailwind Court #110
Zoning Board of Appeals	3	Simons	Joel	136 Western Ave.
	3	Boutin	Dustin	773 Hatch Rd.



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: Feb 1, 2017

Last name: Sheats First name: Bettyann Middle initial: W

Residence address: 32 Waterview Drive Ward: _____

City: Auburn State: ME Zip code: 04210

Home phone: 207-777-4537 Work phone: 740-2613 Cell phone: 740-2613

Email address: b.sheats@aol.com

Current occupation: State Legislator, small biz owner

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Studied aeronautical engineering at West Point, USMA

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
Auburn Housing Authority
Board of Assessment Review
CDBG Loan Committee
Conservation Commission
Finance Committee
Parks & Recreation Advisory Board
Planning Board
Water District
Airport Board
Audit & Procurement Committee
Cable TV Advisory Board
Community Forest Board
Ethics Panel
L/A Transit Committee
Poland-Auburn Economic Development Committee
Sewer District
Zoning Board of Appeals

Is this application for a ___ new appointment or reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I have enjoyed serving on the board for the past 3 years. I feel I have had a positive impact on the board and the airport and I have found it rewarding.
What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I would like to continue to work on the projects which will help the airport be more self sufficient (airplane hangers ---)

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Project advisory team for NNEPRA (rail) and airport

Dates served (if known)? Airport Jan'14 - Jan'17 NNEPRA Jan'17 current

Have you previously served on a City or Community Board or Committee? If so, which one(s)?


Dates served (if known)? _____

How did you learn of this vacancy? _____

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and I agree to the terms and conditions set forth above.

Signature:  Date: Feb 1, '17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	_____
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 01/13/2017

Last name: Kimble First name: Jennifer Middle initial: N.

Residence address: 63 Olive Street Ward: 5

City: Auburn State: ME Zip code: 04210

Home phone: 2077832420 Work phone: 2076624895 Cell phone: 2078072035

Email address: jennyberg@hotmail.com

Current occupation: Interim Director of MMC Department of Vocational Services

Previous occupation (if retired or no longer working): n/a

Educational and/or experience (or attach your resume): see attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a X new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I will bring an informed perspective from many different roles. I lived in an AHA project from elementary school until high school, I worked for a housing authority in Boston for three years, and much of my current role is encouraging low-income individuals to advance economically.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). See above. I think I could bring a valued perspective and I'm looking for a way to make a positive contribution for my City, my community, and specifically lower-income individuals and families.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No.
But I do chair a state-level committee and sit on a national board, see resume.

Dates served (if known)? n/a

Have you previously served on a City or Community Board or Committee? If so, which one(s)?
n/a

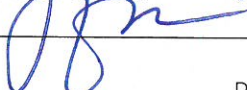
Dates served (if known)? n/a

How did you learn of this vacancy? Facebook post by Tizz Crowley

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 1/13/2017

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

JAN 17 2016	FOR OFFICE USE ONLY
DATE APPLICATION RECEIVED: _____	
APPOINTMENT DATE: _____	
TERM EXPIRATION DATE: _____	
OATH DATE: _____	

EDUCATION

Boston University Sargent College of Health and Rehabilitation Sciences

Degree:	Master of Science, 1998	Degree:	Bachelor of Science, 1996
Major:	Rehabilitation Counseling	Major:	Rehabilitation and Human Services
Specialization:	Psychiatric Rehabilitation		

EMPLOYMENT

July 2003 – Present - Operations Manager

Maine Medical Center – Department of Vocational Services, Portland, ME

Management of DVS operations, including supervision of Maine's Work Incentives Planning and Assistance Program, which provides work incentives counseling to individuals receiving disability payments from Social Security. Provide support and guidance, in conjunction with department Director, to two other statewide initiatives funded by the Maine Department of Health and Human Services Office for Family Independence, and the Maine Department of Health and Human Services Office of Substance Abuse and Mental Health Services/Maine Department of Labor Bureau of Rehabilitation Services. Monitor budget and contract activities for DVS operations including current and future grants. Coordination of strategic planning, quality assurance and program development efforts with management team and DVS staff.

December 2002 – July 2003 - Employment Specialist IV

Maine Medical Center - Department of Vocational Services, Portland, ME

Worked with individuals with psychiatric disabilities on planning, pursuing and achieving their vocational goals – this included career and educational exploration, job search, placement, and support. Participated as member of two outpatient psychiatric treatment teams. Researched community resources and referred clients to appropriate services. Established connections with funding agencies and other providers.

August 1999 – December 2002 - Self-Sufficiency Programs Manager

Metropolitan Boston Housing Partnership, Inc., Boston, MA

Managed and enhanced MBHP's HUD Family Self-Sufficiency Program across the metropolitan Boston area. Implemented and managed the Massachusetts Department of Housing and Community Development's largest Welfare-to-Work housing voucher program. Supervised six case managers. Developed policy and procedure for both programs in consultation with staff and supervisors. Monitored FSS participants' escrow account credits and withdrawals, conducting an annual activity audit. Collaborated with Rental Assistance team to increase participation in the FSS program and improve timing of enrollment.

January 1998 – August 1999 - Assistant Program Coordinator/Job Developer

Career Advancement Resources (CAR), Center House, Inc., Boston, MA

Provided support and job development services to Supported Education and Employment (SEE) program funded by the Massachusetts Department of Mental Health (DMH). Established relationships with business community, met or exceeded monthly placement goals, negotiated employment supports, developed marketing strategies for job placement, maintained database of business contacts, and successfully matched client skills with employer needs. Supervised employment/education specialist. Created tracking system for placement and retention data.

January 1997 – January 1998 - Employment and Education Specialist CAR, Center House, Inc., Boston, MA

Provided vocational counseling, planning, and career education to individuals with psychiatric disabilities who were homeless or at risk of homelessness and referred by a Massachusetts Department of Mental Health hospital, shelter, therapist, or case manager. Collaborated with DMH and shelter staff, attended client team

meetings, worked as part of an Employment/Education team to assist clients to achieve their job and school goals. Researched community resources and referred clients to appropriate services, including skills training programs and colleges.

May 1996 – January 1997 - Clubhouse Worker *Center Club, Center House, Inc., Boston, MA*

Worked side by side with members in the Kitchen Unit of Center Club, an International Center for Clubhouse Development certified clubhouse. Assisted individuals to learn foodservice and customer service skills in the unit; assisted individuals in finding supported or independent employment. Facilitated social activities, discussion groups, and outings.

September 1995 – May 1996 CEP Teacher Assistant *Boston University Center for Psychiatric Rehabilitation*

Provided in- and out-of-classroom assistance to Career Education Program students. The CEP was a psychiatric vocational rehabilitation curriculum implemented to help individuals to clarify vocational values and interests, establish meaningful vocational goals, and develop skills and identify supports to succeed in the work or school environment. Provided job development and job coaching to students at the close of class. Facilitated social activities and discussions.

Summers 1994 & 1995 - Substitute Activity Supervisor *Tri-County Mental Health Services, Lewiston ME*

Provided direct support and/or job coaching to individuals with developmental disabilities in day program and employment settings. Provided relief coverage; assisted individuals at all levels of functioning to achieve habilitation and job goals.

PROFESSIONAL MEMBERSHIPS/ORGANIZATIONS

National Association of Benefits and Work Incentive Specialists (NABWIS)

Member, 2007 – 2013; Region 1 Board Member, 2013 – present

Employment Promotion Collaborative (formerly the Maine State Rehabilitation Council's Mental Health Subcommittee)

Member, 2010 - present

Maine State Workforce Board's Commission on Disability and Employment

Member representing MMC Department of Vocational Services, 2006 – 2014; Chair, 2014 – present

Commission on Rehabilitation Counselor Certification

Certified Rehabilitation Counselor (#00016534), 1998 – present

University of Maine Center for Community Inclusion & Disability Studies

Maine Employment Curriculum Instructor, 2003 – 2010



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 1/2/17

Last name: Robert First name: Cheryl Middle initial: A

Residence address: 27 Laurel Avenue Ward: 4

City: Auburn State: Maine Zip code: 04210

Home phone: 207-754-4602 Work phone: 207-345-3133 Cell phone: 207-754-4602

Email address: RobertApartmentsmaine@aol.com

Current occupation: Property Manager for Normand and Caren Robert

Previous occupation (if retired or no longer working): Special Education Teacher

Educational and/or experience (or attach your resume): I ran a few committees while teaching for Lewiston Public Schools

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input checked="" type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a X new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I have been in the apartment building management business since I was 15 yrs old and am currently managing 19 buildings in the LA area. I want to expand my knowledge

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I want to help provide safe housing to the residences of Auburn.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? no

Dates served (if known)? n/a

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

n/a

Dates served (if known)? n/a

How did you learn of this vacancy? Facebook New Auburn Neighborhood Page

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Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Handwritten Signature] Date: 1/2/16

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>01/03/2017</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

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Date: 11/11/2016

Last name: Low First name: Geoffrey Middle initial: E

Residence address: 327 Court Street Auburn Maine Ward: 2

City: Auburn State: Maine Zip code: 04210

Home phone: 207-357-3426 Work phone: 207-333-6633 Cell phone: _____

Email address: afd068@aol.com

Current occupation: Fire Chief

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): MBA concentration in Public Admin

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a X new appointment or _____ reappointment or _____ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Please see attached

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

Please see attached

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

Yes, Lewiston/Auburn 911 Committee

Dates served (if known)? July 16 to Present

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)?

How did you learn of this vacancy? Posting on the city website.

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Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: 

Date: 12/29/2016

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: DEC 29 2016
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

Memo

To: Sue Clements-Dallaire
From: Geoffrey Low
Date: December 29, 2016
Re: Auburn Housing Authority Board of Directors

These are my responses to the questions asked on the Board and Committee Appointment Application.

Briefly describe why you want to serve on this committee

I envision serving on the Auburn Housing Authority Board of Directors as a non-traditional way to expand my role in community service. For more than twenty years, my community involvement has been focused primarily on protective services such as volunteer fire and ambulance work, supporting community-based emergency response teams, and governance of those groups. Serving on the Auburn Housing Authority Board would allow me to apply my efforts to a cause that is meaningful to me while gaining expertise on important business and economical issues in the community. Board service would also allow me to build valuable connections and develop skills that I can carry forward to other professional and philanthropic endeavors.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

My main goal in joining this board would be to support the Auburn Housing Authority in its mission to provide safe and affordable housing for lower income persons. Additionally, I would like to be instrumental in strengthening the Authority's efforts towards affording City residents self-sufficiency and economic independence.

While financial and organizational oversight are core functions of any board of directors, I do not see these as the only responsibilities. As a member of the board of directors, I am prepared to commit the time and energy necessary to be a visible supporter of the Authority – advocating for it and the needs of the residents. I envision collaborating with the board team, engaging in meaningful discussions, asking important, clarifying questions, and listening to others.

GEOFFREY E. LOW

Resume/Narrative

I have been an employee for the City of Auburn Fire Department since August, 1994, with one short break in service from 2000 to 2001, when I moved to Naples, Florida, and worked as a paramedic. Over the past 20 years, I have seen the Fire Department from many perspectives, working in a variety of positions: Firefighter/Paramedic; Assistant Chief of EMS Services; member of the training team; Driver Operator; Lieutenant; Shift Captain; Deputy Fire Chief and most recently, as the Fire Chief. I filled the position of Interim Fire Chief of the Auburn Fire Department from April, 2010 to September, 2012. This wide spectrum of positions has allowed me to experience the department as a leader and as a team member on several levels – and, in the end, has made me a well-rounded, informed leader and manager.

In addition to my career fire-service experience, I have also worked as a full-time supervisor/manager in an EMS third service and been a member of several call-force fire departments. In the Town of Oxford, I rose through the ranks to attain the position of Deputy Chief. In this capacity, I provided oversight for the EMS and training divisions, Bureau of Labor Standards, and several other areas. I believe that the combination of my real world experience and supportive, formal education makes me an ideal candidate for your organization. I am consistently driven, through hands-on leadership and management, to strive for personal excellence and to motivate those around me to set their goals a little higher.

Personal Growth

I have been afforded innumerable opportunities for personal growth during the span of my career. With every transition, there have been valuable lessons that serve me well, to this day. The improvement of my listening skills is one particular area of personal development that has turned out to be a powerful and effective tool in my management of personnel. My willingness and ability to listen, process information, and communicate meaningfully allow me to better deal with personnel issues, especially those that are emotionally-charged. I have a reputation for facilitating consensus, affecting conflict resolution, and encouraging collaboration.

Professional Growth

The Auburn Fire Department has provided me with the opportunity to better myself professionally, and I have used this to great advantage. In the past few years, I have acquired a Bachelor of Science in Fire Science, and am currently more than two-thirds of the way towards receiving my Masters in Business Administration. I possess Pro-Board Fire Officer IV certification through the Texas A&M Engineering Extension Service, and have recently completed the National Fire Service Staff and Command Course offered by the University of Maryland. I am currently enrolled in the National Fire Academy's Executive Fire Officer Program with an expected graduation in 2017.

At this time, I am an adjunct instructor for the Maine Fire Services Institute and hold instructor certifications for NIMS-ICS, Haz-Mat Operations, Emergency Medical Services, and AHA-CPR/First Aid. These achievements have all been possible with the support of the Auburn Fire Department.

WORK EXPERIENCE

AUBURN FIRE DEPARTMENT, Auburn, ME 2016 - present
Fire Chief/Paramedic

- Serve as the Chief Executive Officer of the department responsible to the City Manager.
- Plan, direct, and organize administration and operational activities of the 65-member department.
- Develop and manage a \$4.2 million-dollar operating budget.
- Work collaboratively with the bargaining unit to resolve issues prior to grievances being filed.
- Participate in labor negotiations, the grievance process, and other activities as they relate to the collective bargaining agreement.
- Work collaboratively with other departments to achieve City and shared interdepartmental goals.
- Conduct strategic planning to include building consensus among stakeholders when determining organizational priorities and goals.
- Serve as Incident Commander or as a member of the city's Incident Management Team.
- Act as an ambassador for the City of Auburn when delivering public talks, education, or attending functions.

AUBURN FIRE DEPARTMENT, Auburn, ME 1994 - 2016
Deputy Fire Chief/Paramedic

- Served as Interim Fire Chief from April, 2010 to September, 2012.
- Have served as the Deputy Fire Chief for the AFD since Sept, 2011.
- Serve as Emergency Medical Services Chief/Coordinator
- Provide direct supervision for four Battalion Chiefs.
- Provide oversight for multiple operational and administrative divisions.
- Serve as an Incident Safety Officer and as the department Health and Safety Officer to ensure the overall well-being of a 65-member department.
- Assist with developing and managing a \$3.7 million-dollar budget.
- Develop and review both operational and administrative policies and procedures.

MED-CARE AMBULANCE, Mexico, ME 2001 - 2003
Assistant Director/Paramedic

- Managed daily operations of a 60-employee company that responds to requests for emergent and non-emergent service.
- Served as Quality Assurance Coordinator, assessing the proficiency of providers and establishing plans of correction as needed.
- Developed and implemented standards of care to be used in conjunction with State protocols to ensure consistent system-wide care.
- Served on the Employee Professional Development team.

COLLIER COUNTY EMS, Naples, FL 2000-2001
Paramedic

- Provided pre-hospital care for the sick and injured.

OXFORD FIRE DEPARTMENT, Oxford, ME 1988-2000
Deputy Fire Chief/Paramedic

- Directed emergency and non-emergency operations for a 50-member, on-call fire department.
- Drafted, implemented and managed a paid daytime staffing program, placing EMS coverage in the fire station seven days a week.
- Developed and managed the OSHA respiratory protection program.
- Served as EMS Coordinator.

ARMY NATIONAL GUARD, Maine 1990-1998
Medical Specialist/Combat Medic

- Provided pre-hospital care of the sick and injured.

EDUCATION

National Fire Academy: Executive Fire Officer Program In Progress

Masters of Business Administration, w/a minor in Public Administration March, 2015
Columbia Southern University
Orange Beach, AL

Bachelor of Science in Fire Science July, 2012
Columbia Southern University
Orange Beach, AL

Associate of Applied Science in Fire Science January, 2010
Columbia Southern University
Orange Beach, AL

CERTIFICATIONS/SPECIALIZED EDUCATION

Fire Service

NFA Executive Analysis of Fire Service Operations in Emergency Management (2015)
NFA Executive Analysis of Community Risk Reduction (2014)
NFA Executive Development (2014)

Maryland Fire Rescue Institute National Staff and Command Course (2013)
FEMA (MGT-335) Event Security Planning for Public Safety Professionals (2013)
Hazardous Materials Technician (2013)
Fire Instructor I and II: Train the Trainer (2013)
TEEX Fire Officer (2012) III&IV -- Pro-Board certified
Basic Wildland Firefighting (2012) S130/190, L180
NFA Juvenile Firesetter Specialist I (2011)
NFA Health and Safety Officer (2010)
FEMA (G290) Basic Public Information Officer (2008)
NFA Incident Safety Officer (2008)
Homeland Security Exercise and Evaluator Program (2008)
Maine State Fire Officer (2006) I&II, Pro-Board certified
Maine State Fire Instructor (2006) I&II, Pro-Board certified

Fire Service Certifications, Continued

Maine Certified Emergency Manager (2006)
FEMA (E-449) Incident Command Systems: Train the Trainer (2006)
Hazardous Materials Awareness/Operations: Train the Trainer (2003)
Maine State Fire Academy (1990) FF I&II

Emergency Medical Services

Maine Licensed Paramedic
Maine Licensed Instructor Coordinator
American Heart Association - Advanced Cardiac Life Support - Pediatric Advanced Life Support
American Heart Association - Basic Life Support - CPR Instructor
International Trauma Life Support - Advanced

PROFESSIONAL MEMBERSHIPS

- International Association of Fire Chiefs
- Maine Fire Chiefs
- National Fire Protection Association
- International Association of Arson Investigators

COMMUNITY SERVICE

I believe that being a well-rounded, recognizable, and trusted municipal leader requires community involvement. As an added benefit, I hope to instill community commitment and develop a sense of civic duty in my son, by example. In addition to serving on the Volunteer Fire Service and EMS in each of the communities in which I have resided, I have participated in the community in the following positions:

- Den Leader, local Cub Scout troop, since 2011
- Past Pee Wee Soccer Coach for the kindergarten and first grade teams
- Treasurer for Cub Scouts Pack 580, since 2011
- Past committee member for the Dixfield Budget Committee



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/27/2017

Last name: LaBonte First name: Jonathan Middle initial: P

Residence address: 39 Coachman Ave Ward: 2

City: Auburn State: Maine Zip code: 04210

Home phone: 207-782-1174 Work phone: _____ Cell phone: _____

Email address: jlabonte08@gmail.com

Current occupation: Mayor

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Graduate studies in public administration, served on

Maine Blue Ribbon Commission on Affordable Housing

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a X new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). AHA not only creates a high quality, safe and engaging living environments for seniors, families and working citizens of Auburn. With experience in local/state housing policy, I want to work w/ the Board to support staff in continuing that tradition and build upon it.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). _____

~~Given the length of terms, I would like to work with the Board and staff to propose an overall housing policy that could be adopted by the Board and Council laying out goals for affordable housing including the populations targeted to be served now and going forward and a financial plan to do it.~~

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? _____

Auburn Public Library, Lewiston-Auburn Railroad Company

Dates served (if known)? 2016-present

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

CDBG Citizens Advisory Committee, Citizens Budget Committee

Dates served (if known)? _____

How did you learn of this vacancy? Clerk's Office

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 1/27/2017

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>JAN 27 2017</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 1-27-17

Last name: Wooten First name: Linda Middle initial: M

Residence address: 33 Holly St. Ward: _____

City: Auburn State: _____ Zip code: 04210

Home phone: _____ Work phone: _____ Cell phone: 376-7978

Email address: LMWOOTEN@outlook.com

Current occupation: Customer Service, Landlord

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Associate Human Svc

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input checked="" type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committ |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). develop programs for

Job Development to better our community

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). highlight and empower Job opportunities to help our citizens gain and maintain employment. To strengthen our economy.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? N/A

How did you learn of this vacancy? EMAIL

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 1-27-17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 1/31/17
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 1/4/17

Last name: Bonenfant First name: Dana Middle initial: L

Residence address: 25 Andover Lane Ward: 1

City: Auburn State: ME Zip code: 04210

Home phone: 777-6448 Work phone: N/A Cell phone: 312-0930

Email address: dlbonenfant@gmail.com

Current occupation: disabled

Previous occupation (if retired or no longer working): State of Maine

Educational and/or experience (or attach your resume): see resume

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input checked="" type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a ___ new appointment or reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I enjoyed serving before. I was unable to get my paperwork in on time in October. I have a Finance background for 40yrs

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I hope to learn even more about what CDBG does if Finance there is lots to learn) I like continuing education

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

YES
CDBG - I believe from 2/14 - 10/16??

Dates served (if known)? 2/14 - 10/16??

How did you learn of this vacancy? I spoke to Yvette Boudier

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 1/6/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

JAN 06 2017	FOR OFFICE USE ONLY
DATE APPLICATION RECEIVED: _____	
APPOINTMENT DATE: _____	
TERM EXPIRATION DATE: _____	
OATH DATE: _____	

Mr. Dana L. Bonenfant
25 Andrea Lane
Auburn, ME 04210
(207)777-6448 (Home)
Email dlbonenfant@gmail.com

SUMMARY OF EXPERIENCE

Twenty-nine+ years experience in various analyst positions. Skills are: problem solving/decision making, planning and organizing, managing work flow, written and oral communication, budgeting and forecasting, cash management, internal reporting, corporate payable manager and asset management.

Proficient and experienced in Microsoft Office Suite, Essbase, Netscape, IBM mail, Lotus Notes, Outlook Express and PeopleSoft.

EMPLOYMENT EXPERIENCE

STATE OF MAINE, AUGUSTA, ME 04333, **MARCH 2010 – JUNE 2012**

Senior Staff Accountant (DAFS), March 2010 – June 2012

Supervised one Staff Accountant, one Accounting Technician, one Receptionist for 3rd Floor Front Desk. Created and prepared Job Expectations specific to each of the jobs the employees were doing, each one contained 8 separate sections. Wrote, prepared and delivered Annual Performance Evaluations comparing performance to expectations for the 8 separate sections. If there were any Issues with employees, I worked the issues prior to Evaluation time to give them the opportunity to correct the problem. Our group supported the Governors Office, the Blaine House, Dirigo Health, Lottery, and All the state buildings, owned or leased. Reviewed, reconciled and reported on Monthly Expenses compared to Budget, Reviewed, Reconciled and reported on Monthly income and expenses for the groups that had Federal Grants, Reported those numbers in the Federal Grant System.

STATE OF MAINE, AUGUSTA, ME 04333, **APRIL 2008 – MARCH 2010**

Senior Staff Accountant, April 2008 – March 2010

Supervised one Staff Accountant, and two Accounting Technicians

Created and prepared Job Expectations specific to each of the jobs the employees did for a total of 3. Each one contained 8 separate sections. Wrote and prepared Annual Performance Evaluations comparing performance to expectations for 8 separate sections. If there were any issues with employees, I worked the issues prior to Evaluation time to give them the opportunity to correct the problem. Trained new employees when they started. (as I did each of the jobs the people working for me were doing) Reconciled Federal Grants for Adult Mental Health Division, income to expenses, cash on hand(ensuring we were following the federal standards)

STATE OF MAINE, AUGUSTA, ME 04333, **OCTOBER 2007 – APRIL 2008**

Staff Accountant, October 2007 – April 2008

Reviewed and prepared invoices for Payment processing for Adult Protective Services, Federal Block Grants, Invoices from an Internal Group. Reconciled Federal Block Grants income and expenses, cash on hand, and the Federal Grant System. Supervised one Accounting Technician and one Accounting Clerk.

STATE OF MAINE, AUGUSTA, ME 04333 **APRIL 2007 – OCTOBER 2007**

Accounting Technician, April 2007 – October 2007

Reviewed and prepared invoices for Payment processing for the Adult Mental Health Division, Quality Control, Substance Abuse, and the Childrens Mental Health Division. Updated Purchase Order log for each payment. Created and updated spreadsheets for Processing Statistics.

FAIRCHILD SEMICONDUCTOR, SOUTH PORTLAND, ME 04106 1996 - 2006

Corporate IT Controller, April 2004 – February 1, 2006

Provided financial leadership to the CIO and his staff. Developed, managed and reported on annual operating plans and quarterly forecast(s) of \$40M+ a year. Responsible for all monthly department expenses and accruals for both expenses and multiple capital projects. Developed and managed yearly and quarterly capital plans for Corporate IT. Ensured all software capitalization was in accordance with SOP 98. Managed the Corporate IT consultant/contractor base (average of 80 – 100 ongoing) and vendor base. Responsible for the approval for all requisitions and expense reports for Corporate IT personnel. Ad hoc financial analysis and management reporting.

Corporate Asset Management Manager, June 2003 – April 2004

Provide quarterly and yearly worldwide depreciation forecast, perform monthly activities including: capitalizing assets, retiring and transferring assets, track monthly CIP activities, perform monthly CIP reporting including PP&E Rollforwards, CIP Aging, participated in the PS 8.4 upgrade from version 7.0

Corporate Accounts Payable Manager, August 1999 – April 2004

Direct the activities of Accounts Payable clerks and 2 contractors, run daily, weekly and monthly processes to ensure the timely and accurate closing of Accounts Payable. Processed weekly pay cycle and the corresponding accounting journals. Responsible for monthly disbursements ranging from \$35 to \$40M. Prepare monthly metrics reporting package for both domestic and off-shore sites, monthly account reconciliations, oversee the Accounts Payable function worldwide, travel to other sites to ensure proper Accounts Payable procedures. Managed our worldwide upgrade from PeopleSoft 7.0 to 8.4. Developed all documentation for Sarbanes-Oxley related to Disbursements. Responsible for the management of PeopleSoft GL activities (adding departments and accounts, setting up allocations, eliminations and consolidations, and tree maintenance)

Corporate Cash Manager/Finance Planning and Analysis, September 1996 – August 1999

Prepare and publish monthly reports: profit and loss; consolidated balance sheets; divisional operational P&L's; manufacturing cost(s) detail; cash flow statements, both internal and external. Prepare, maintain and publish weekly cash flow forecast, including recommendations to improve positive cash flow. Manage entire cash desk, including debt borrowing and investments. Prepare monthly bank account reconciliations. Implement and maintain cash management treasury workstation.

Dana Bonenfant – Page 2

ADDITIONAL EMPLOYMENT

SCI SYSTEMS, INC./Digital Equipment Corp., AUGUSTA, ME 04330

Contract Manufacturing Analyst/Standards Coordinator/Quote Administrator/Financial Systems Analyst, 1986 - 1996

Fiscal Accounting Analyst, 1985 – 1991

Accounting Analyst, 1979 - 1985

EDUCATION

Worked to obtain A.A. in Accounting at University of Maine at Augusta, Lewiston/Auburn Campus. 1 elective class left to graduation (Algebra II)
Currently working toward my Certificate in the Medical Billing and Coding at CMCC
SCI SYSTEMS, INC. - Advanced EXCEL, time management, FIS, assertiveness training, group skills.

FAIRCHILD SEMICONDUCTOR – Supervisory Certificate Program, Cash Management Program – NYU Stern, Essbase

PROFESSIONAL REFERENCES

Will be presented upon request



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

SEP 30 2016

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 9-24-16

Last name: Simons First name: Joel Middle initial: D

Residence address: 136 Western Ave Ward: 3

City: Auburn State: Maine Zip code: 04210

Home phone: 207 745 8081 Work phone: _____ Cell phone: _____

Email address: Simonsjr2@gmail.com

Current occupation: Banker

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Banking call center education
AAS in Paralegal studies 2011 BA History 2007

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input checked="" type="checkbox"/> CDBG Loan Committee | <input checked="" type="checkbox"/> Community Forest Board |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input checked="" type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I wish to use my work & life experience to bring this future forward.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

To effect positive

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)?

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Cable TV advisory board

Dates served (if known)? 2011-2013

How did you learn of this vacancy? Via Auburn City Website

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 9-24-16

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 scdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>9-30-2016</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

SEP 30 2016

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Date: 9-24-16

Last name: Simons First name: Joel Middle initial: D

Residence address: 136 Western Ave Ward: 3

City: Auburn State: Maine Zip code: 04210

Home phone: 207 745 8081 Work phone: Cell phone:

Email address: Simonsjr2@gmail.com

Current occupation: Banker

Previous occupation (if retired or no longer working):

Educational and/or experience (or attach your resume): Banking, call center, education
AAS in Paralegal studies 2011 BA History 2007

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
Auburn Housing Authority
Board of Assessment Review
[X] CDBG Loan Committee
[X] Conservation Commission
Finance Committee
[X] Parks & Recreation Advisory Board
Planning Board
Water District
Airport Board
Audit & Procurement Committee
Cable TV Advisory Board
[X] Community Forest Board
Ethics Panel
L/A Transit Committee
Poland-Auburn Economic Development Committee
Sewer District
[X] Zoning Board of Appeals

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I wish to use my work & life experience to bring this future forward.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

To effect positive

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)?

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Cable TV advisory board

Dates served (if known)? 2011-2013

How did you learn of this vacancy? Via Auburn City Website

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 9-24-16

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sciallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>9-30-2016</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

SEP 30 2016

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 9-24-16

Last name: Simons First name: Joel Middle initial: D

Residence address: 136 Western Ave Ward: 3

City: Auburn State: Maine Zip code: 04210

Home phone: 207 745 8081 Work phone: Cell phone:

Email address: Simonsjr2@gmail.com

Current occupation: Banker

Previous occupation (if retired or no longer working):

Educational and/or experience (or attach your resume): Banking, call center, education
AAS in Paralegal studies 2011 BA History 2007

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
Auburn Housing Authority
Board of Assessment Review
[X] CDBG Loan Committee
[X] Conservation Commission
Finance Committee
[X] Parks & Recreation Advisory Board
Planning Board
Water District
Airport Board
Audit & Procurement Committee
Cable TV Advisory Board
[X] Community Forest Board
Ethics Panel
L/A Transit Committee
Poland-Auburn Economic Development Committee
Sewer District
[X] Zoning Board of Appeals

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I wish to use my work & life experience to bring this future forward.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

To effect positive

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)?

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Cable TV advisory board

Dates served (if known)? 2011-2013

How did you learn of this vacancy? Via Auburn City Website

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Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 9-24-16

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sciallaire@auburnmaine.gov

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CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 1/27/17

Last name: Ayotte First name: James Middle initial: J

Residence address: 68 Brentwood Drive Ward: 4

City: Auburn State: ME Zip code: 04210

Home phone: — Work phone: 207 755 2097 Cell phone: 207 891 3863

Email address: AUBURNJAMES2K17@GMAIL.COM

Current occupation: Program Manger @ Geiger Brothers

Previous occupation (if retired or no longer working): —

Educational and/or experience (or attach your resume): High school diploma, some college
Resume attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input checked="" type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I'm passionate about getting involved in local government, and I think Ethics is a crucial foundation of our society. I would like to be involved

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I hope to be one voice of reason, morality and strong ethics and using that voice to help defend & protect Auburn citizens

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No
No, but I'm applying for Planning Board today as well

Dates served (if known)? —

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

No

Dates served (if known)? —

How did you learn of this vacancy? Grady Burns

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Jean Gatto Date: 1/27/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

JAN 27 2017	FOR OFFICE USE ONLY
DATE APPLICATION RECEIVED: _____	
APPOINTMENT DATE: _____	
TERM EXPIRATION DATE: _____	
OATH DATE: _____	

James J Ayotte

68 Brentwood Drive, Auburn, ME 04210 (207) 891-3863 – auburnjames2k17@gmail.com

Summary

Trustworthy, goal oriented, outgoing and dedicated individual with professional experience in sales, customer service, mental health work, and distribution. Excels in fast-paced environment, as well as in supporting and motivating others. Works well independently and as part of a team. Committed to growth on both a personal and professional level.

Professional Experience

(Received promotion from Crestline Sales to Corporate Programs)

Program Manager - Corporate Programs/Geiger Brothers - April 2016 to Present

Manages corporate programs promotional product websites by:

- Updating and maintaining inventory for website purchases connected to website
- Sets up and leads conference calls with clients to discuss programs needs and preferences
- Launches new programs and websites in addition to maintaining existing clients
- Direct interactions with customers and third party vendors solving their problems with orders
- Proficient in several ERP ordering processing and tracking systems
- Record keeping of contracts between the client and Geiger

Sales Consultant - Crestline/Geiger Brothers - November 2012 to April 2016

(Received Promotion from Crestline Chat to Sales)

- #1 in Sales in 2014 and 2015
- Most ever sales in a Sales Consultant's first year (2013) finishing #2 in sales.
- Approx \$4,500,000 in product sales in three years of sales
- Selected to represent the sales floor in working with IT department on launch of new ERP order processing system. Offered feedback to improve the system before launching floor wide. Ran trainings to train sales co-workers on new system. Spoke to Board of Directors of company speaking of benefits of new system.
- Volunteered as Idea Generation Coordinator: Represented sales floor creating and implementing ideas to improve customer experience, company efficiency and profits. Helped launch idea tracking system and helped raise participation in program. Personally had 30+ ideas implemented over three year period.
- Represented the Sales Floor many more times including working out Job Description, coordinating with other departments, training fellow co-workers on methods for maximum efficiency
- Proficient in ERP ordering processing system, emailing

Live Chat Operator - Crestline/Geiger Brothers - April 2011 to November 2012

(Received Promotion from Distribution Center into Crestline office)

- Chatted with customers on company website using BoldChat Software- sometimes handling up to 6 at a time, acquiring information to pass onto sales floor or answering general customer service question
- Distributed Web Orders placed online by customers to sales floor
- Frequently worked with sales management to better assist sales floor and customers.
- Tracked chat frequency and success with Excel to improve statistics of chats

Distribution - Geiger Brothers - September 2009 to 2011

- Order Picker, Shipper/Packer, Manifest Operator with many miscellaneous duties including but not limited to: closing out for the day, communicating with multiple superiors and shippers, delivering items to correct departments, increasing and improving time management, organization of multiple stacks of UPS/Fedex items, postal mail, and many other small but important duties.

Sales Associate – Amcomm Wireless – March 2008 to September 2008

- Kept up to date on consistently changing products, services and plans through online trainings
- Participated in local store, online and phone meetings

- Helped customers find the correct plans and phones for their lifestyles, budgets and needs
- Both opened and closed the store individually

Field Sales Leader - Vector Marketing/Cutco Cutlery - July 2006 to September 2007

- Ranked #1 representative in Portland office each month from August to November of 2006
- Scheduled and executed 100+ in-home presentations of CUTCO Cutlery
- Sold \$15,000 worth of product and received President's Club promotion within first 2 months
- Received 7 promotions including a promotion to Key Staff in the Portland District office
- Generated customer base of over 500 leads in Greater Portland area
- Attended 10+ sales conferences and 1 year of monthly management training
- Became recognized as a Branch Manager candidate
- Taught sales techniques to fellow representatives at team meetings through speeches
- Trained and managed new representatives through field training

Direct Support Professional - John F. Murphy Homes - March 2007 to July 2007 -

Direct Support Professional – Lutheran Social Services - February 2005 to January 2006

Grill Crewman – McDonald's – June 2002 to December 2004

Education

- **Bachelor's Degree** (incomplete), University of Maine at Augusta, 2008-2009, Augusta, Maine
- **Associates Degree** (incomplete), Central Maine Community College, 2004-2006, Auburn, Maine
- **High School Diploma**, Oxford Hills Comprehensive High School, 2000-2003, South Paris, Maine

Volunteer Experience

- 2016 Presidential Campaign voter phone calls, sign distribution, caucus training, door-to-door canvassing, delegate at ME state convention, etc
- Little League Umpire, Summer 2006
- 4th and 5th grade basketball referee 2006
- Keep Maine Warm, Winter 2005

References & Extras

- Several professional references available upon request
- Many customer communication highlighting positive experiences available
- Writing examples showcasing writing and speaking abilities available



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 1/26/17

Last name: Roy First name: SUZANNE Middle initial: M

Residence address: 8 Joline DR Ward: 1

City: AUBURN State: MAINE Zip code: 04210

Home phone: 782-7994 Work phone: — Cell phone: 740-0987

Email address: SMROY@MAINE.EDU

Current occupation: RETIRED HEALTH EDUCATOR

Previous occupation (if retired or no longer working): " "

Educational and/or experience (or attach your resume): MASTERS IN ADULT EDUCATION
USM HEALTH PROMOTION MANAGER

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| ^{1st} <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| ^{2nd} <input checked="" type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). My previous careers in Health Promotion has always included work related to health topics such as: physical activities, social activities, the preservation of our environment, focus on wholeness attained by engagement in all facets of our lives.

2

My work as Health Promotion Manager for the University of Southern Maine involved creating and maintaining a variety of wellness programs and services to University employees and students.

Prior to working 15 yrs for USM, I was employed at the Maine Municipal Association for 7 yrs, delivering wellness programs to municipalities including the City of Auburn.

I have been a member of the City's Forest Board, several years ago.

I have been a resident of the City of Auburn since 1975!

I would like to serve on the Board of Parks & Recreation. I believe I have skills and talents that I can contribute to our community.

If this position is filled then I would be interested in serving on the Water District board. I am very interested in safeguarding our precious natural resources.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Included in my comments

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? _____

Forest Board

Dates served (if known)? Several years ago

How did you learn of this vacancy? An email from Tizz Crowley

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Suzanne M Roy Date: 1/26/17

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 1/27/17
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/27/17

Last name: Allen First name: Robin Middle initial: M

Residence address: 217 Gamage Ave. Ward: 2

City: Auburn State: ME Zip code: 04210

Home phone: / Work phone: _____ Cell phone: 207-692-7038

Email address: robinmallen78@gmail.com

Current occupation: Regional Manager - JMG

Previous occupation (if retired or no longer working): N/A

Educational and/or experience (or attach your resume): B.A Philosophy (see Resume)

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Desire to be more active in my Community. I am particularly interested in participating in Special events.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Expand the calendar of events available for community members and increase awareness about these events.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

NO

Dates served (if known)? N/A

How did you learn of this vacancy? Rec'd e-mail

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: S. Dallaire Date: 1/27/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

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OATH DATE:	_____

Robin M. Allen

KEY SKILLS AND ABILITIES

- Leadership and Communication
- Teambuilding and Supervision
- Staff Recruitment, Development and Training
- Organization and Time Management
- Data Management
- Meeting and Event Planning
- Collaborating with various partners
- Curriculum Development and implementation

PROFESSIONAL EXPERIENCE

Regional Manager Jobs for Maine's Graduates, Augusta, Maine• Aug, 2012– Present

- Currently supervising 14 different Specialists at nine different schools to ensure JMG mission is adhered to and model standards are met.
- Enhances the status and perception of programs and resolves problems by developing and maintaining effective working relationships with school administrators and community leaders.
- Interviews, selects, trains, supervises, and evaluates the performance of Job Specialists; performs personnel functions, such as reference checks, related to those supervised.
- Ensures that all documentation and reporting requirements are met in a timely fashion by Job Specialists.
- Plans and implements regional group workshops/trainings on a regular basis. Participate and train at August retreat.
- Plans and implements JMG student events and field trips.

High School Specialist - Jobs for Maine's Graduates, Oakland, Maine• Aug, 2008– July, 2012

- Provided instruction and advocacy to 45 high school students per year at Messalonskee High School.
- Provided post-high school support to approximately 20 students per year while they were working or in higher education.

Abuse Prevention Educator– Family Violence Project, Augusta, Maine• Aug, 2006– June, 2008

- Developed and implemented abuse prevention programming for pre-k through college age students.
- Provided in-person and crisis-line support and advocacy to clients.
- Co-taught Healthy Relationships adult education course with Sexual Assault Educator.

Teacher– MSAD 49 Adult Education, Fairfield, Maine• Sept, 2005 – Dec, 2007

- Taught social studies courses for students in the diploma program.
- Created and implemented a new “History Through Film” curriculum for the adult education program.

EDUCATION

- Secondary Education/History Coursework– University of Maine at Farmington, Farmington, ME ▪ 2003-2005
- Bachelor of Arts Degree– University of Vermont, Burlington, VT ▪ 2000

ADDITIONAL TRAININGS

- Education Leadership Experience – Educate Maine ▪ August 2016 – Current
- HR Bootcamp – CMCC ▪ Sept. 2015
- JAG – National Training Seminar ▪ July 2015
- Direct Management Series – Priority Learning ▪ 2013
- JAG – National Training Seminar ▪ July 2013
- All for You! Training for Educators ▪ July 2012
- NASA's Best Students Program ▪ July 2011
- Kuder Training ▪ Sept, 2009
- Mindfulness Working with Youth – Colby College ▪ Feb, 2008
- Post Traumatic Stress Management – Basic Certification for School Personnel and Community Responders ▪ May, 2007
- Domestic Violence Crisis Intervention Training ▪ 2006

VOLUNTEER WORK AND ASSOCIATIONS

- Woman's Literary Union – Auburn Maine ▪ Current member



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: JAN. 27, 2017
Last name: GILBERT First name: ERNESTINE (TINA) Middle initial: MA
Residence address: 666 CONSTELLATION DR. Ward: 4
City: AUBURN State: ME Zip code: 04210
Home phone: 754-2904 Work phone: N/A Cell phone: 333-1235
Email address: finnianscot@gmail.com
Current occupation: RETIRED
Previous occupation (if retired or no longer working): SOCIAL WORKER
Educational and/or experience (or attach your resume): BACHELORS BEHAVIORAL SCIENCES

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input checked="" type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). TO ADDRESS NEEDS OF SENIORS for Recreation and SOCIAL INVOLVEMENT

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

Pos. GETTING CITIZENS INVOLVED - Recreation DEPT
LINKAGE WITH Poland - Auburn re Economic Development

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? _____

Dates served (if known)? _____

How did you learn of this vacancy? SABRINA BEST - TIZZ CROWLEY (Rec)
Poland-Auburn WHEN I READ THIS PAPER

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: *Cristine Gilbert* Date: JAN 27, 2017

Please submit your application to;

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sdallaire@auburnmaine.gov
207-333-6601, extension 1126

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JAN 27 2017

CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 1-27-17

Last name: McInnis First name: MacKenzie Middle initial: M

Residence address: 22 Newbury St Ward: 4

City: Auburn State: Maine Zip code: 04210

Home phone: None Work phone: None Cell phone: 207-418-7142

Email address: Mcinnis.Mackenzie@yahoo.com

Current occupation: Customer Service Agent

Previous occupation (if retired or no longer working): N/A

Educational and/or experience (or attach your resume): Worked for the committee to establish Ranked Choice Voting

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
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| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I have a passion for Government work that I hope will become a career with this as my first step and believe the Parks and Recs department to be one of the cities greatest gifts.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I hope to give back to my city by improving and expanding our beautiful Parks, while gaining valuable experience in Government work

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? N/A

How did you learn of this vacancy? Questions desk in town Hall

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: MacKenzie McBurnis Date: 1-27-17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

JAN 27 2017	<u>FOR OFFICE USE ONLY</u>
DATE APPLICATION RECEIVED: _____	
APPOINTMENT DATE: _____	
TERM EXPIRATION DATE: _____	
OATH DATE: _____	



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/26/2017

Last name: Finin First name: Clare Middle initial: E

Residence address: 250 Main Street Ward: 4

City: Auburn State: Maine Zip code: 04210

Home phone: 215-760-1931 Work phone: N/A Cell phone: 215-760-1931

Email address: cfinin@gmail.com

Current occupation: Artist

Previous occupation (if retired or no longer working): Educator

Educational and/or experience (or attach your resume): See Attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a **X** new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I am interested in serving on the Parks and Recreation Advisory Board because of my background in education and public outreach and personal interest in strengthening diverse communities.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). **I am most interested in expanding the Parks and Recreation Departments commitment to educational activities such as classes and museum trips that would best fulfill the needs and desires of the community it serves.**

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? **No**

Dates served (if known)? **N/A**

Have you previously served on a City or Community Board or Committee? If so, which one(s)? **No**

Dates served (if known)? **N/A**

How did you learn of this vacancy? **City of Auburn email**

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: **1/26/2017**

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

	JAN 27 2017	FOR OFFICE USE ONLY
DATE APPLICATION RECEIVED:	_____	
APPOINTMENT DATE:	_____	
TERM EXPIRATION DATE:	_____	
OATH DATE:	_____	

250 Main Street
Auburn, ME 04210

Clare Finin

215-760-1931
CFinin@gmail.com

Qualifications Summary

Result-oriented and dedicated educator who is interested in expanding experience to city council. Property owner and resident dedicated to ensuring Auburn's growth and prosperity for future generations. Extensive experience with non-profits including research, data-organization, fundraising, public outreach, and publications.

Professional Experience

Artist (2000-Current)

- Exhibited in dozens of national exhibitions held in public museums and private galleries
- Curated and presented exhibitions
- Public outreach through lectures and articles written for publication

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN, Urbana, IL

Teaching Assistant (2013-2016)

- Taught undergraduate studio and seminar classes
- Worked to develop class curriculums
- Aided in the development of overall degree curriculum

METAL GUILD AT THE UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN, Urbana, IL

President, Treasurer, and Fundraising Coordinator (2013-2016)

- Maintained organization's compliance to Registered Student Organization mandates
- Lead outreach to maintain and grow membership
- Raised over \$10,000 through grants, awards, and social media campaigns

SIENNA PATTI, Lenox, MA

Gallery Associate (2014-2015)

- Lead the research team and organized findings for easy assessment
- Promoted represented artists through print publication, social media, and development of Wikipedia pages
- Outreach to patrons and institutions for sales and donations

ART JEWELRY FORUM

Research Assistant (2014-2015)

- Lead the research team and organized findings for easy assessment
- Promoted field of Art Jewelry through print publication, social media, and development of Wikipedia pages
- Outreach to help grow membership

UNIVERSITY CITY ARTS LEAGUE, Philadelphia, PA

Creative Jewelry Instructor (2000-2005)

- Taught and assisted Creative Jewelry classes
- Fundraised to help support the institution through formal campaigns, public outreach, and auction events

250 Main Street
Auburn, ME 04210

Clare Finin

215-760-1931
CFinin@gmail.com

Education

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN, Urbana, IL
MFA, Studio Art, Graduate Minor in Art History

MAINE COLLEGE OF ART, Portland, ME
BFA, Metalsmithing + Jewelry, Minor in Art History

Awards

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN, Urbana, IL
Art + Design Graduate Event Travel Award (2016)
Outstanding Teaching Assistant Award (2015)
Creative Research Award (2015)

MAINE COLLEGE OF ART, Portland, ME
Challenge Award (2009-2013)
Artist to Artist Award (2012)

Technical Skills

Microsoft Suite (Word, Excel, Power Point, Access), Adobe Suite (Photoshop, Acrobat, InDesign), HTML based website publishing platforms (Dreameaver, Wordpress, Cargo, Weebly, Squarespace), Chimpmonkey



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

SEP 30 2016

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 9-24-16

Last name: Simons First name: Joel Middle initial: D

Residence address: 136 Western Ave Ward: 3

City: Auburn State: Maine Zip code: 04210

Home phone: 207 745 8081 Work phone: _____ Cell phone: _____

Email address: Simonsjr2@gmail.com

Current occupation: Banker

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Banking, call center, education
AAS in Paralegal studies 2011 BA History 2007

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input checked="" type="checkbox"/> CDBG Loan Committee | <input checked="" type="checkbox"/> Community Forest Board |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input checked="" type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I wish to use my work & life experience to bring this future forward.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

To effect positive

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)?

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Cable TV advisory board

Dates served (if known)? 2011-2013

How did you learn of this vacancy? Via Auburn City Website

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 9-24-16

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>9-30-2016</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/9/17
Last name: Hamlyn First name: Nathan Middle initial: M
Residence address: 50 Paul Street Ward: 5
City: Auburn, State: ME Zip code: 04210
Home phone: 207-576-8651 Work phone: Cell phone:
Email address: NHAMLYN86@gmail.com
Current occupation: Connectivity Point
Previous occupation (if retired or no longer working):
Educational and/or experience (or attach your resume):

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
Auburn Housing Authority
Board of Assessment Review
CDBG Loan Committee
Conservation Commission
Finance Committee
Parks & Recreation Advisory Board
[X] Planning Board
Water District
Airport Board
Audit & Procurement Committee
Cable TV Advisory Board
Community Forest Board
Ethics Panel
L/A Transit Committee
Poland-Auburn Economic Development Committee
Sewer District
Zoning Board of Appeals

Is this application for a ___ new appointment or reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I have been on the planning board for the last 2 1/2 years and I would like to continue to be part of the future of Auburn

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Continue to help Auburn improve and grow to a better and more viable city.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Planning Board

Dates served (if known)? 2014 - Present

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)? _____

How did you learn of this vacancy? I was told I needed to re-apply.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 1/9/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>1/10/17</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/4/2017

Last name: White-Matson First name: Nichole Middle initial: M

Residence address: 223 Townsend Brook Road Ward: 1

City: Auburn State: ME Zip code: 04210

Home phone: _____ Work phone: 518-290-7373 Cell phone: 207-713-1000

Email address: NWhitematson@gmail.com

Current occupation: Real Estate Investor

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): See Resume Attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input checked="" type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Interest in planning, land use and our local government.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Provide a progressive environmentally concerned perspective. I hope to help preserve the character of our residential neighborhoods and promote growth. Would like to see more owner occupied homes.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? yes
Conservation Commission - Chairperson (willing to resign)

Dates served (if known)? 6/2015 - Current

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)? _____

How did you learn of this vacancy? Website

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Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Nichole White-Matson Date: 1/4/2017

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>1-4-17</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

Nichole White-Matson
Physical: 223 Townsend Brook Road
Auburn, ME 04210
nwhitematson@gmail.com
207-713-1000

Mailing: PO Box 579
Turner, ME 04282

EDUCATION

University of Maine, Orono Master of Science in Wildlife Ecology-Current
University of Maine, Machias Bachelor's in Psychology and Community Studies
Kennebec Valley Community College, Fairfield Associates Degree in Biology

VOLUNTEER & COMMUNITY INVOLVEMENT

City of Auburn, ME. Chairperson for Conservation Commission 2015-Current
City of Auburn, ME. Election worker
Auburn School Department, Substitute Teacher
Tutor college students and mentor adults with intellectual disabilities.
Womancare Dover-Foxcroft, Maine: Domestic Violence and Prevention Advocate.



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

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Date: 12/29/2016

Last name: TARDIF First name: MARC Middle initial: L

Residence address: 155 HOTEL RD, AUBURN Ward: 2

City: AUBURN State: ME Zip code: 04210

Home phone: N/A Work phone: 207 784-1507 Cell phone: 207-740-0737

Email address: TARDIFML@EFP-EFS.COM

Current occupation: PRESIDENT, EASTERN FIRE IN AUBURN, LICENSED PROFESSIONAL ENGINEER

Previous occupation (if retired or no longer working): WITH EASTERN FOR 40 YEARS

Educational and/or experience (or attach your resume): APPROXIMATELY 2 YEARS EXPERIENCE ON AUBURN PLANNING BOARD

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
Auburn Housing Authority
Board of Assessment Review
CDBG Loan Committee
Conservation Commission
Finance Committee
Parks & Recreation Advisory Board
[X] Planning Board
Water District
Airport Board
Audit & Procurement Committee
Cable TV Advisory Board
Community Forest Board
Ethics Panel
L/A Transit Committee
Poland-Auburn Economic Development Committee
Sewer District
Zoning Board of Appeals

Is this application for a ___ new appointment or X reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I AM A LIFELONG RESIDENT OF AUBURN, MY AUBURN BASED BUSINESS EMPLOYS OVER 100 PEOPLE. I FEEL ITS IMPORTANT TO BE INVOLVED WITH THE CITY IN THIS

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I HOPE TO INFLUENCE PLANNING BOARD DECISIONS WITH SOUND JUDGEMENT ACQUIRED FROM MANY YEARS EXPERIENCE AS A BUSINESS LEADER AND ENGINEER.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? YES - AUBURN PLANNING BOARD

Dates served (if known)? OVER 2 YEARS, THIS IS MY 2ND RENEWAL APPLICATION

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

JUST THE PLANNING BOARD

Dates served (if known)? _____

How did you learn of this vacancy? FROM MY PARTICIPATION ON THE PLANNING BOARD

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above

Signature: Marc Daulton Date: 12/29/2016

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

DEC 29 2016 <small>FOR OFFICE USE ONLY</small>	
DATE APPLICATION RECEIVED:	_____
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/27/17
Last name: BelleFleur First name: Ken Middle initial: J
Residence address: 100 Royal River Rd Ward: 4
City: Auburn State: ME Zip code: 04210
Home phone: Work phone: 753-4748 Cell phone: 713-4553
Email address: k-bellefleur7@yahoo.com / bellefleur.kj@pg.com
Current occupation: Site Storeroom leader

Previous occupation (if retired or no longer working):

Educational and/or experience (or attach your resume): CMVTI

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee

- 9-1-1 Committee
Auburn Housing Authority
Board of Assessment Review
CDBG Loan Committee
Conservation Commission
Finance Committee
Parks & Recreation Advisory Board
Planning Board
Water District
Airport Board
Audit & Procurement Committee
Cable TV Advisory Board
Community Forest Board
Ethics Panel
L/A Transit Committee
Poland-Auburn Economic Development Committee
Sewer District
Zoning Board of Appeals

Is this application for a ___ new appointment or reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Continue to work form based code. Work on AG/RP Study.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Increased economic development and population density to help defray the costs supporting our infrastructure.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Planning Board

Dates served (if known)? 2011 to Present

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Planning Board/Comp Plan/Waste and Recycle

Dates served (if known)? _____

How did you learn of this vacancy? Staff

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Handwritten Signature] Date: 1/27/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>1-27-17</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/26/2017

Last name: Finin First name: Clare Middle initial: E

Residence address: 250 Main Street Ward: 4

City: Auburn State: Maine Zip code: 04210

Home phone: 215-760-1931 Work phone: N/A Cell phone: 215-760-1931

Email address: cfinin@gmail.com

Current occupation: Artist

Previous occupation (if retired or no longer working): Educator

Educational and/or experience (or attach your resume): See Attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input checked="" type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a X new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). am interested in a position on the Office of Planning and Permitting Board and Recreation Advisory Board because of my background in education and public outreach and personal interest in strengthening diverse communities today and ensuring a vibrant community for future generations.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). _____

I am most interested in interacting with the public about current needs and concerns, and helping to initiate steps forward that would fulfill them.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? N/A

How did you learn of this vacancy? City of Auburn email

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: _____ Date: 1/26/2017

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

JAN 27 2017	<small>FOR OFFICE USE ONLY</small>
DATE APPLICATION RECEIVED: _____	
APPOINTMENT DATE: _____	
TERM EXPIRATION DATE: _____	
OATH DATE: _____	

250 Main Street
Auburn, ME 04210

Clare Finin

215-760-1931
CFinin@gmail.com

Qualifications Summary

Result-oriented and dedicated educator who is interested in expanding experience to city council. Property owner and resident dedicated to ensuring Auburn's growth and prosperity for future generations. Extensive experience with non-profits including research, data-organization, fundraising, public outreach, and publications.

Professional Experience

Artist (2000-Current)

- Exhibited in dozens of national exhibitions held in public museums and private galleries
- Curated and presented exhibitions
- Public outreach through lectures and articles written for publication

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN, Urbana, IL

Teaching Assistant (2013-2016)

- Taught undergraduate studio and seminar classes
- Worked to develop class curriculums
- Aided in the development of overall degree curriculum

METAL GUILD AT THE UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN, Urbana, IL

President, Treasurer, and Fundraising Coordinator (2013-2016)

- Maintained organization's compliance to Registered Student Organization mandates
- Lead outreach to maintain and grow membership
- Raised over \$10,000 through grants, awards, and social media campaigns

SIENNA PATTI, Lenox, MA

Gallery Associate (2014-2015)

- Lead the research team and organized findings for easy assessment
- Promoted represented artists through print publication, social media, and development of Wikipedia pages
- Outreach to patrons and institutions for sales and donations

ART JEWELRY FORUM

Research Assistant (2014-2015)

- Lead the research team and organized findings for easy assessment
- Promoted field of Art Jewelry through print publication, social media, and development of Wikipedia pages
- Outreach to help grow membership

UNIVERSITY CITY ARTS LEAGUE, Philadelphia, PA

Creative Jewelry Instructor (2000-2005)

- Taught and assisted Creative Jewelry classes
- Fundraised to help support the institution through formal campaigns, public outreach, and auction events

250 Main Street
Auburn, ME 04210

Clare Finin

215-760-1931
CFinin@gmail.com

Education

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN, Urbana, IL
MFA, Studio Art, Graduate Minor in Art History

MAINE COLLEGE OF ART, Portland, ME
BFA, Metalsmithing + Jewelry, Minor in Art History

Awards

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN, Urbana, IL
Art + Design Graduate Event Travel Award (2016)
Outstanding Teaching Assistant Award (2015)
Creative Research Award (2015)

MAINE COLLEGE OF ART, Portland, ME
Challenge Award (2009-2013)
Artist to Artist Award (2012)

Technical Skills

Microsoft Suite (Word, Excel, Power Point, Access), Adobe Suite (Photoshop, Acrobat, InDesign), HTML based website publishing platforms (Dreameaver, Wordpress, Cargo, Weebly, Squarespace), Chimpmonkey



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 1/27/17

Last name: Ayotte First name: James Middle initial: J

Residence address: 68 Brentwood Drive Ward: 4

City: Auburn State: ME Zip code: 04210

Home phone: - Work phone: 207 755 2097 Cell phone: 207 891 3843

Email address: AUBURNJAMES2K17@GMAIL.COM

Current occupation: Program Manager @ Geiger Brothers

Previous occupation (if retired or no longer working): -

Educational and/or experience (or attach your resume): High school diploma, some college
Resume attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input checked="" type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

James J Ayotte

68 Brentwood Drive, Auburn, ME 04210 (207) 891-3863 – auburnjames2k17@gmail.com

Summary

Trustworthy, goal oriented, outgoing and dedicated individual with professional experience in sales, customer service, mental health work, and distribution. Excels in fast-paced environment, as well as in supporting and motivating others. Works well independently and as part of a team. Committed to growth on both a personal and professional level.

Professional Experience

(Received promotion from Crestline Sales to Corporate Programs)

Program Manager - Corporate Programs/Geiger Brothers - April 2016 to Present

Manages corporate programs promotional product websites by:

- Updating and maintaining inventory for website purchases connected to website
- Sets up and leads conference calls with clients to discuss programs needs and preferences
- Launches new programs and websites in addition to maintaining existing clients
- Direct interactions with customers and third party vendors solving their problems with orders
- Proficient in several ERP ordering processing and tracking systems
- Record keeping of contracts between the client and Geiger

Sales Consultant - Crestline/Geiger Brothers - November 2012 to April 2016

(Received Promotion from Crestline Chat to Sales)

- #1 in Sales in 2014 and 2015
- Most ever sales in a Sales Consultant's first year (2013) finishing #2 in sales.
- Approx \$4,500,000 in product sales in three years of sales
- Selected to represent the sales floor in working with IT department on launch of new ERP order processing system. Offered feedback to improve the system before launching floor wide. Ran trainings to train sales co-workers on new system. Spoke to Board of Directors of company speaking of benefits of new system.
- Volunteered as Idea Generation Coordinator: Represented sales floor creating and implementing ideas to improve customer experience, company efficiency and profits. Helped launch idea tracking system and helped raise participation in program. Personally had 30+ ideas implemented over three year period.
- Represented the Sales Floor many more times including working out Job Description, coordinating with other departments, training fellow co-workers on methods for maximum efficiency
- Proficient in ERP ordering processing system, emailing

Live Chat Operator - Crestline/Geiger Brothers - April 2011 to November 2012

(Received Promotion from Distribution Center into Crestline office)

- Chatted with customers on company website using BoldChat Software- sometimes handling up to 6 at a time, acquiring information to pass onto sales floor or answering general customer service question
- Distributed Web Orders placed online by customers to sales floor
- Frequently worked with sales management to better assist sales floor and customers.
- Tracked chat frequency and success with Excel to improve statistics of chats

Distribution - Geiger Brothers - September 2009 to 2011

- Order Picker, Shipper/Packer, Manifest Operator with many miscellaneous duties including but not limited to: closing out for the day, communicating with multiple superiors and shippers, delivering items to correct departments, increasing and improving time management, organization of multiple stacks of UPS/Fedex items, postal mail, and many other small but important duties.

Sales Associate – Amcomm Wireless – March 2008 to September 2008

- Kept up to date on consistently changing products, services and plans through online trainings
- Participated in local store, online and phone meetings

- Helped customers find the correct plans and phones for their lifestyles, budgets and needs
- Both opened and closed the store individually

Field Sales Leader - Vector Marketing/Cutco Cutlery - July 2006 to September 2007

- Ranked #1 representative in Portland office each month from August to November of 2006
- Scheduled and executed 100+ in-home presentations of CUTCO Cutlery
- Sold \$15,000 worth of product and received President's Club promotion within first 2 months
- Received 7 promotions including a promotion to Key Staff in the Portland District office
- Generated customer base of over 500 leads in Greater Portland area
- Attended 10+ sales conferences and 1 year of monthly management training
- Became recognized as a Branch Manager candidate
- Taught sales techniques to fellow representatives at team meetings through speeches
- Trained and managed new representatives through field training

Direct Support Professional - John F. Murphy Homes - March 2007 to July 2007 -

Direct Support Professional – Lutheran Social Services - February 2005 to January 2006

Grill Crewman – McDonald's – June 2002 to December 2004

Education

- **Bachelor's Degree** (incomplete), University of Maine at Augusta, 2008-2009, Augusta, Maine
- **Associates Degree** (incomplete), Central Maine Community College, 2004-2006, Auburn, Maine
- **High School Diploma**, Oxford Hills Comprehensive High School, 2000-2003, South Paris, Maine

Volunteer Experience

- 2016 Presidential Campaign voter phone calls, sign distribution, caucus training, door-to-door canvassing, delegate at ME state convention, etc
- Little League Umpire, Summer 2006
- 4th and 5th grade basketball referee 2006
- Keep Maine Warm, Winter 2005

References & Extras

- Several professional references available upon request
- Many customer communication highlighting positive experiences available
- Writing examples showcasing writing and speaking abilities available



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 12-27-17

Last name: Lewis First name: Christopher Middle initial: F

Residence address: 983 North River Rd Ward: 1

City: Auburn State: Me Zip code: 04210

Home phone: _____ Work phone: _____ Cell phone: 432-7900

Email address: clewisvtr @ hotmail . com

Current occupation: Dairy Farmer

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): High School / 1 Semester college

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input checked="" type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I Have a strong commitment to ag and would like to see the city of Auburn stay on that path. That's why I bought a Dairy Farm in a city.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I hope to keep an open mind and to help give the city an outlook on Agriculture and the issues that it deals with and the issues it could have to deal with.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

How did you learn of this vacancy? Eric's Cousins

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Cliff F Lewis Date: 12-27-17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>1-25-17</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 1/21/2016

Last name: Scogin First name: Sam Middle initial: S

Residence address: 45 Gamage Ave Ward: 2

City: Auburn State: Maine Zip code: 04210

Home phone: (802) 371-0604 Work phone: _____ Cell phone: _____

Email address: sscogin@gmail.com

Current occupation: Teacher

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): MA in Edu

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input checked="" type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a ___ new appointment or reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I want to do serve the community I live in and share a unique vantage point on planning and development in Auburn.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I hope to equitably consider and exercise power to help shape Auburn in to a thriving community for everyone.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Yes - Planning Board

Dates served (if known)? May 2016 -

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)? _____

How did you learn of this vacancy? _____

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Handwritten Signature] Date: 1/21/2016

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>1/25/17</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 12/30/16

Last name: Poliquin Pross First name: Mia Middle initial: S.

Residence address: 14 Hersey Hill Rd. Ward: 1

City: Auburn State: Maine Zip code: 04210

Home phone: 207-577-6839 Work phone: 207-513-3848 Cell phone: 207-577-6839

Email address: miapoliquin@hotmail.com

Current occupation: Operations Manager, St. Mary's Nutrition Center

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): please see attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Finance Committee |
| <input type="checkbox"/> Airport Board | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Audit & Procurement Committee | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Board of Assessment Review | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Cable TV Advisory Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Community Forest Board | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Conservation Commission | |
| <input type="checkbox"/> Ethics Panel | |

Is this application for a ___ new appointment or X reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I've enjoyed serving on the Planning Board for the past 4 years and serving the community. I believe I've built a foundation of knowledge and "historical" perspective that can be useful to the Board in the next year. I'm invested in this community and its future and want to contribute to its continued development in a thoughtful and sustainable manner.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

I hope to be involved in implementation of the Form Based Code when the first applicable site plans come before the Board, participate in current and on-going conversations regarding the Ag Zone, and continue work on Adaptive Re-use issues.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?
Current Planning Board member

Dates served (if known)? July 2012 to present

Have you previously served on a City or Community Board or Committee? If so, which one(s)? _____
Dates served (if known)? _____

How did you learn of this vacancy? current member

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees. Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen! I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: /s/ Mia Poliquin Pross Date: 12/30/16

Please submit your application to; Susan Clements-Dallaire, City Clerk 60 Court Street, Auburn, ME 04210, 207-333-6601, extension 1126, sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 12/30/16

APPOINTMENT DATE: _____

TERM EXPIRATION DATE: _____

OATH DATE: _____

Mia S. Poliquin Pross

14 Hersey Hill Rd.
Auburn, ME 04210

(207) 577-6839
miapoliquin@hotmail.com

EXPERIENCE

St. Mary's Health System, Lewiston, ME – *Nutrition Center Operations Manager, June 2013 to present*

- Manage general operations of Nutrition Center facility and programs
- Lead systems improvement initiatives covering volunteer management, data tracking, and planning
- Conduct communications projects and media outreach
- Conduct development projects, fundraising, and grant writing with Director and Grant Manager
- Work with others to develop programmatic goals and objectives, work plans, and evaluation methods
- Engage in local collaborative community projects and serve on leadership teams
- Manage daily financial and service provision tracking systems
- Support program staff and functions as needed

Consumers for Affordable Health Care, Augusta, ME – *July 2006 to June 2013*

Associate Director, November 2010 to June 2013

- Directed and supervised program, policy, legal, and communications staff and activities
- Conducted grant writing, grant and contract mgmt., reporting, and funder communications
- Assisted Exec. Dir. with organizational strategic planning, development, and human resource functions
- Represented organization in television, radio, and print media interviews
- Served as liaison to the Policy Director to provide policy and legal technical assistance
- Participated as a member of the policy and legal team to represent consumer interests in administrative, judicial, and legislative forums

Director of Policy and Operations, October 2008 to November 2010

- Directed and supervised policy and program staff and activities of both departments
- Served as project lead/manager on special projects and collaborative programs
- Represented the organization and consumer interests in public forums
- Coordinated and assisted with grant writing and grant reporting

Policy and Legal Analyst, July 2006 to October 2008

- Conducted health policy and legal research, analysis, and writing
- Represented consumers through the Consumer Health Law Program
- Tracked legislation and monitored and participated in statewide health policy initiatives

Downeast Financial Group, Lewiston, ME – *Financial Executive, November 2004 to May 2006*

- Held Series 6 and 63 securities licenses and license in Life, Health, Disability and Variable Contracts
- Advised clients on investment products including mutual funds, annuities, and life insurance
- Prepared Federal and State tax returns, and assisted in creating and implementing financial plans

Andover College (Kaplan Univ.), Lewiston, ME – *Adjunct Faculty, Paralegal Studies, Jan. to May 2005*

- Taught Tort Law and Legal Research to students in the paralegal program
- Prepared class lectures and materials; created and graded exams

New Hampshire Attorney General, Concord, NH – *Legal Intern, May 2003 to April 2004*

- Interned for the Consumer Protection and Antitrust Bureau
- Co-authored, *Consumer Protection and Antitrust Bureau: An Overview*, NH Bar Journal, (Spring, 2004)
- Researched, authored, and filed motions, petitions, and proposed orders
- Researched and wrote legal memoranda on legislation affecting consumers
- Conducted investigations and wrote investigative reports and file reviews on NH Businesses

New Hampshire Public Defender, Concord, NH – *Investigative Intern, May to August 2002*

- Provided investigative support on a homicide case
- Interviewed witnesses, prepared reports, researched and wrote legal memoranda
- Compiled samples and authored instruction on obtaining out-of-state subpoenas

Richardson Hollow Mental Health, Lewiston, ME – Behavioral Specialist, May to August 2001

Provided one-on-one therapeutic care for pre-school children with behavioral disorders

Plymouth State University, Women's Services & Gender Resources, Plymouth, NH – Acting Director, Aug. 2000 to June 2001

Provided counseling and court advocacy for survivors of domestic violence and sexual assault

Designed and administered educational outreach in classrooms and co-curricular settings

Supervised student staff, interns, and volunteers and managed payroll and budget

Trained in domestic violence crisis intervention, court advocacy, and enhanced advocacy

EDUCATION

University of New Hampshire School of Law, Concord, NH – Juris Doctor, 2004

Pierce Law Review, Chief Note Editor

Legal Research and Consumer Protection, Teaching Assistant

Public Interest Coalition, Co-Chair and Fellowship Recipient 2003 and 2004

Bruce Friedman Scholarship Recipient 2003

Loan Repayment Assistance Program Committee, Student Representative

Law Student's Cooperative Services Association, Board Member

Plymouth State University, Plymouth, NH – Bachelor of Science, Magna Cum Laude, 2000

Social Work major; minor in Anthropology/Sociology

Member of Phi Kappa Phi Nat'l Honor Society & Phi Alpha Social Work Honor Society

Recipient of the Powerful Outstanding Woman's Advocate Award, 2000

National Association of Social Workers, NH Student of the Year 1999

BAR MEMBERSHIP Admitted to the Maine Bar

VOLUNTEERISM

YMCA, Auburn – Board Member, 2017 – present

City of Auburn Planning Board – Assoc. Member, July 2012 – July 2014; Full Member, July 2014 - present

Good Food Council of Lewiston-Auburn – Member, January 2014 - present

YWCA, Lewiston – Board Member, 2005 – 2006



**CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION**

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Date: 01/31/17

Last name: Bouthin First name: Dustin Middle initial: D

Residence address: 773 Hatch Rd, Auburn Ward: 3

City: Auburn State: ME Zip code: 09240

Home phone: 207 346 0873 Work phone: 207-771-7715 Cell phone: 207 346 0873

Email address: dbouthin@balfourcommercial.com

Current occupation: Commercial Real Estate Agent

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Bachelors of Business Administration

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input checked="" type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). See email Attachment

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). See email Attachment

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? N/A

How did you learn of this vacancy? Internet research

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 01/31/16

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

1. Auburn Planning Board

Question: Briefly describe why you want to serve on this committee.

- I want to be more a part of the community in which I live and work. I also want to see Auburn benefit & prosper from economic development/redevelopment and I want to simply help and support in any way that I can. I am also very interested in city planning and being more involved in the Auburn Comprehensive Plan, in any way possible.

Question: What do you hope to accomplish?

- Through involvement at the planning board and by fulfilling my duties & responsibilities as a board member, I hope to help the City of Auburn attain an increase in economic development and overall economic activity, all the while, working to maintain a balance between economic growth and the long lived small/friendly city culture & feel that Auburn exhibits.
- Advance & increase my growth and knowledge as a local young professional.

2. Zoning Board of Appeals

Question: Briefly describe why you want to serve on this committee.

- I would like to help & support local businesses and developers in their efforts to expand, relocate, and/or redevelopment their businesses and respective real estate, through zoning appeals and variance requests.

Question: What do you hope to accomplish?

- Help expedite the zoning appeals/variance process & procedures of Auburn, and while doing so, keeping in mind the entire city's overall needs and interests.
- Advance & increase my growth and knowledge as a local young professional.

3. Poland-Auburn Economic Development Committee

Question: Briefly describe why you want to serve on this committee.

- Help contribute to the effort of economic growth, activity, and overall coordination between the two municipalities of Poland & Auburn.

Question: What do you hope to accomplish?

- A better functioning knowledge of how Auburn & Poland work together from both a business and civil perspective.
- Advance & increase my growth and knowledge as a local young professional.

DUSTIN BOUTIN

DSBOUTIN4@GMAIL.COM

954-604-9978

OBJECTIVE

To work in an environment that strives for excellence and growth. Where I can exploit my leadership, administrative, and customer service skills.

EDUCATION

Florida Atlantic University

Bachelors of Business Administration

Major: Management, Focus in Entrepreneurship

Minor: Real Estate Studies

Boca Raton, FL

December 2013

PROFESSIONAL EXPERIENCE

Magnusson Balfour Commercial & Business Brokers

Commercial Real Estate Agent, Appointed Agency

Portland, ME

January 2017 - Present

CBRE - Commercial Real Estate Services

Project Coordinator

Boston, MA

March 2015-Present

Program Management; containing a high volume of projects. Completed projects consist of Surveillance and Access Control systems installed, at the clients leased and owned facilities, across North America.

- Support, assist, and work with my Sr. Project Manager for overall program goal achievement
- Coordinate, monitor, track, and report on all necessary activities and processes, for in-flight and scheduled projects, within the program
- Maintain constant and effective communication with all parties involved; suppliers/contractors, corporate-level client personnel, client field personnel, and the CBRE Project Management team

Whole Foods Market

Associate Grocery Team Leader

Cambridge, MA

March 2011- February 2015

- Trained and led 19 team members
- Conducted application reviews and new hire interviews
- Facilitated/conducted staff meetings and spoke publicly to the whole store, on a quarterly basis
- Managed day-to-day sales floor and back of the house operations
- Increased brand recognition; dealer and private label through effective merchandising efforts
- Managed inventory as well as sales and labor budgets

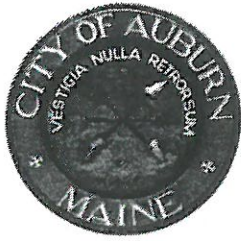
COLLEGIATE LEADERSHIP/EXTRACURRICULAR ACTIVITIES

Delta Sigma Pi, Professional Business Fraternity

Elected Vice President of Professional Activities

Fall 2011 – December 2013

Spring 2012



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/19/17

Last name: Fortier First name: Raymond Middle initial: P

Residence address: 26 Trask Avenue Ward: 3

City: Auburn State: ME Zip code: 04210

Home phone: 207-783-6144 Work phone: _____ Cell phone: 207-212-8020

Email address: beytier@aol.com

Current occupation: Retired

Previous occupation (if retired or no longer working): Auburn Water + Sewer District

Educational and/or experience (or attach your resume): High School

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input checked="" type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). _____

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)?

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)?

How did you learn of this vacancy?

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Raymond P. Fortin Date: 1/9/17

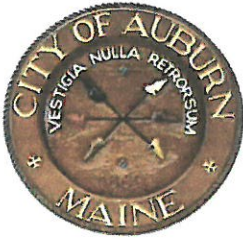
Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 1-9-17
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

JAN 23 2017



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: Jan. 14, 2017

Last name: Cavanagh First name: Robert Middle initial: G

Residence address: 127 Field Ave. Ward: 2

City: Auburn State: ME Zip code: 04210-4522

Home phone: (207)783-1032 Work phone: None Cell phone: None

Email address: <railtrailbiker@gmail.com>

Current occupation: retired

Previous occupation (if retired or no longer working): Teacher, Maine Dept. of Human Services

Educational and/or experience (or attach your resume): 1967 ELHS graduate
University of Maine at Farmington: 1967-1971: BS Degree

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input checked="" type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). As a life-long resident of the City of Auburn,

I have always been fully-aware of the enormous value of Lake Auburn as the sole source of drinking water for Auburn

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Looking to the future, I will continue to support District policy and activities aimed at protecting Lake Auburn's shores and watershed tributaries flowing into Lake Auburn

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Auburn Water District and Auburn Sewer District

Voter Appeal
Dates served (if known)? AWD: Apr. 27, 2009, to current. ASD: Mar. 1, 2006, to current. Voter Appeals Board: Mar. 16, 2015, to current
Have you previously served on a City or Community Board or Committee? If so, which one(s)? _____

Dates served (if known)? _____

How did you learn of this vacancy? _____

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Robert Cavanagh Date: Jan. 20, 2017

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

<u>FOR OFFICE USE ONLY</u>	
DATE APPLICATION RECEIVED:	<u>1/23/17</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

'Why I want to serve.' continued:

and Lewiston, and the importance of keeping the lake clean and safe. I have always been, and continue to be, keenly interested in the lake's protection from any potential source of pollution from the lake's shoreline or watershed tributaries.

A delicate balance must be kept, allowing recreational boating and fishing opportunities for the public, as is now the policy. Preservation of water quality is of utmost importance.

I am a fiscal watchdog in overseeing monthly expenditures. I approve fiscally sound annual budgets with modest rate increases every few years, allowing for our aging underground water pipe infrastructure to be slowly replaced, while keeping water rates among the lowest in the state.

'What I hope to accomplish.' continued

from pollution sources and be supportive of the gull management program with the U.S. Fish and Wildlife Service.

I will continue to monitor monthly expenditures and annual budgets and take part in operational decisions with the goal of keeping water rates among the lowest in Maine, while maintaining the water purification and distribution infrastructure and keeping employee wages and benefits reasonably comparable to those of employees of other water districts in Maine. I support and wish to retain our skilled, motivated, and valuable Auburn Water District employees.

CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/17/17

Last name: Sylvester First name: Mary Middle initial: _____

Residence address: 208 Maple Hill Rd Ward: 1

City: Auburn State: ME Zip code: 04210

Home phone: _____ Work phone: _____ Cell phone: 212-8866

Email address: mary.sylvester207@gmail.com

Current occupation: strategic planning + fundraising consultant

Previous occupation (if retired or no longer working): Fundraising Professional

Educational and/or experience (or attach your resume): please see resume

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input checked="" type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). please see attached

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). please see attached

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)?
NO

Dates served (if known)? _____

How did you learn of this vacancy? Several people suggested it to me.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Mary Sweder Date: 1/19/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210

207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

Why I want to serve on the committees indicated:

I am interested, both personally and professionally, in helping to strengthen and sustain community assets and services for the benefit of all. The work of the Water District is a natural fit for those interests. I am a strong advocate for an approach that requires data-driven decision-making and positive inclusive communications strategies. As a resident who is also committed to environmental stewardship, I am interested in the use of best practices in all aspects of water resources as well as forestry practices and land uses in the Lake Auburn watershed. Every person deserves safe drinking water through an effective ^{and} affordable delivery system ^{of} well-maintained infrastructure. As we know, this is essential and cannot be taken for granted.

What I hope to accomplish:

While deepening my knowledge of the issues and challenges that are ahead for Auburn's Water District, I hope to participate in constructive discussions and decisions. I also will offer my skills as an experienced facilitator of consensus-building conversations, if needed.

MARY SYLVESTER

EXPERTISE

- **Strategic Fundraising and Revenue Generation**
- **Capital Campaign Consultancy**
- **Leadership Group Facilitation and Individual Coaching**
- **Organizational Capacity Development**

PROFESSIONAL EXPERIENCE

I have a track record of achievement in a variety of environments, leveraging partnerships and investments to meet bold goals, especially during periods of change. I specialize in projects that build strong commitments to the arts, education and community-economic development.

STRATEGIC PLANNING & FUNDRAISING CONSULTANT

Serve community-based clients with capital campaign consultancy, fundraising, and strategic planning services.

Recent clients include:

- Maine Coast Waldorf School; Freeport, Maine.
- Merrill Memorial Library; Yarmouth, Maine.
- Arts Institute of Western Maine; Farmington, Maine.
- Monhegan Artists Residency Program; Monhegan Island, Maine.
- Lake Auburn Watershed Protection Commission, Maine
- Auburn Water District and Lewiston Water Department, Maine.
- The Community Schools at Opportunity Farm and Camden, Maine.
- Rippleffect; Portland, Maine.
- Friends in Action; Ellsworth, Maine.
- Maine Sea Coast Mission; Bar Harbor, Maine.
- Kingfield POPS; Kingfield, Maine.

UNIVERSITY OF SOUTHERN MAINE

- Special Assistant to the Provost
- Special Assistant to the USM Foundation President
- Special Assistant for Community Partnerships / Major Gifts Officer
Project support, part-time and full-time, 2013-current

UNIVERSITY OF MAINE at FARMINGTON

- Special Assistant to the President for Community and Economic Development
2010-2012
- Director of University Advancement
2000-2010

NORTH MUSEUM OF NATURAL HISTORY AND SCIENCE

Lancaster PA, 1998-2000

- Project Manager and Executive Director

THE LANCASTER CAMPAIGN (for economic development)

Lancaster PA, 1997-1998

- Director

CONTINUING EDUCATION

- *Innovation Engineering Leadership Institute.* Freeport, Maine. 2011.
- *Gestalt International Study Center.* Wellfleet, MA. Intensive education in organizational development and change strategies, 2010.
- *Leadership Maine.* Maine Development Foundation. Omicron class, 2008.
- *Integral Leadership: The Power of the Integral View, Provocative Perspectives on Leadership and Service.* Minneapolis, MN. Professional development in

adaptive change models, complex systems theory, and leadership with Carol Wishcamper, Richard Hallstein, et al. 2007 – 2012.

- ***Harvard Business School Executive Education: Change Management.*** Boston, MA. Seminar with Rosabeth Moss Kanter, 2004.
- ***Future Search.*** Training with co-founders Marvin Weisbord and Sandra Janoff, The Wharton School, University of Pennsylvania. 1996.

EDUCATION

M.S. **Simmons College**, 1980.
M.S. - Information Science.

B.A. **Boston University**, 1972.
B.A.

CONTACT INFORMATION

Mary Sylvester, Consultant
Website: www.sylvesterstrategies.com
Email: mary.sylvester207@gmail.com
Cell: 207-212-8866

Home Address:
Lakeview Farm
208 Maple Hill Road
Auburn, Maine 04210



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: January 5, 2017

Last name: Whiting First name: Richard Middle initial: S.

Residence address: 24 Beaver Road Ward: 1

City: Auburn State: Maine Zip code: 04210-8725

Home phone: 207 782 1836 Work phone: 207 784 7351 Cell phone: 207 713 7225

Email address: rwhiting@auburnhousing.org

Current occupation: Executive Director of Auburn Housing Authority

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Graduate of E.L.H.S. & Harvard College

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input checked="" type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I provide useful comparability information to the Auburn Water District based on my many years of experience

at Auburn Housing Authority, a quasi-municipal entity similar in many ways to AWD, particularly in the area of capital investment.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Like most water districts, AWD has aging infrastructure in need of replacement. I would like to see AWD continue to provide high quality water at below average rates, while replacing as much pipe per year as possible.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? C-A-C
Yes- Auburn Water District

Dates served (if known)? Since 2013 +/-

Have you previously served on a City or Community Board or Committee? If so, which one(s)? Board of Appeals, Planning Board, Auburn Public Library (President, Building Committee Chair), Citizens Advisory Committee, Comprehensive Plan Committee
Dates served (if known)? various; planning board was the longest tenure.

How did you learn of this vacancy? (seeking re-appointment)

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Handwritten Signature] Date: January 5, 2017

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY
DATE APPLICATION RECEIVED: 1/6/17
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/26/17

Last name: Roy First name: SUZANNE Middle initial: M

Residence address: 8 Joline DR Ward: 1

City: AUBURN State: MAINE Zip code: 04210

Home phone: 782-7994 Work phone: — Cell phone: 740-0987

Email address: SMROY@MAINE.EDU

Current occupation: RETIRED HEALTH EDUCATOR

Previous occupation (if retired or no longer working): " "

Educational and/or experience (or attach your resume): MASTERS IN ADULT EDUCATION
USM HEALTH PROMOTION MANAGER

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| ^{1st} <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| ^{2nd} <input checked="" type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). My previous career in Health Promotion has always included work related to health topics such as: physical activities, social activities, the preservation of our environment, focus on wholeness attained by engagement in all facets of our lives.

My work as Health Promotion Manager for the University of Southern Maine involved creating and maintaining a variety of wellness programs and services to University employees and students.

Prior to working 15 yrs for USM, I was employed at the Maine Municipal Association for 7 yrs, delivering wellness programs to municipalities including the City of Auburn.

I have been a member of the City's Forest Board, several years ago.

I have been a resident of the City of Auburn since 1975.

I would like to serve on the Board of Parks & Recreation. I believe I have skills and talents that I can contribute to our community.

If this position is filled then I would be interested in serving on the Water District Board. I am very interested in safeguarding our precious natural resources.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Included in my comments

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? _____

Forest Board

Dates served (if known)? Several years ago

How did you learn of this vacancy? An email from Tizz Crowley

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Suzanne M Roy Date: 1/26/17

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 1/27/17
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



**CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION**

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/27/17

Last name: BROCKE First name: JOHN Middle initial: D

Residence address: 280 W. AUBURN RD Ward: 1

City: AUBURN State: ME Zip code: 04210

Home phone: 207 241 0985 Work phone: 207 739 9257 Cell phone: 941 779 7295

Email address: john.brocke@yahoo.com

Current occupation: PRESIDENT / CEO MAINE MACHINE PRODUCTS CO.

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): B. S. MECHANICAL ENGINEERING

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input checked="" type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I WOULD LIKE TO ENGAGE AS A GOOD NEIGHBOR ON LAKE AUBURN.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

MY BACKGROUND IN ENGINEERING & OPERATIONS WILL ADD VALUE TO THE HO BOARD.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No.

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? N/A

How did you learn of this vacancy? Website

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 1/27/17

Please submit your application to:
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>1/27/17</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/18/2017

Last name: BILODEAU First name: DANIEL Middle initial: L

Residence address: 42 Tailwind Cat # 110 Ward: 4

City: Auburn State: Maine Zip code: 04210

Home phone: N/A Work phone: N/A Cell phone: 650-2398

Email address: anotherdanielbilodeau@gmail.com

Current occupation: Airline Pilot

Previous occupation (if retired or no longer working): N/A

Educational and/or experience (or attach your resume): B.S. AeroScience ; Auburn Planning BOARD ; Comp Plan Committee ; Lake Auburn Watershed N.A ; Forest BOARD

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input checked="" type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). OVER TEN YEARS EXPERIENCE WORKING WITH LAKE AUBURN - WATER SUPPLY & RECREATIONAL TOPICS AND ENJOY ITS COLORFUL HISTORY.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I WANT TO HELP THE CITY OF AUBURN PROTECT ALL OF THEIR INTERESTS WITH THE SEPARATE WATER DISTRICT TO INCLUDE RECREATION, TAX & INVENTORY VALUES & CLEAN WATER.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

YES Auburn Planning Board / Forest Board / Flag Committee & Comp Plan Comm.
Dates served (if known)? 2008-2015

How did you learn of this vacancy? City email notification

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 1/18/2017

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY
DATE APPLICATION RECEIVED: 1/27/17
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

SEP 30 2016

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 9-24-16

Last name: Simons First name: Joel Middle initial: D

Residence address: 136 Western Ave Ward: 3

City: Auburn State: Maine Zip code: 04210

Home phone: 207 745 8081 Work phone: Cell phone:

Email address: Simonsjr2@gmail.com

Current occupation: Banker

Previous occupation (if retired or no longer working):

Educational and/or experience (or attach your resume): Banking, call center, education
AAS in Paralegal studies 2011 BA History 2007

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
Auburn Housing Authority
Board of Assessment Review
[X] CDBG Loan Committee
[X] Conservation Commission
Finance Committee
[X] Parks & Recreation Advisory Board
Planning Board
Water District
Airport Board
Audit & Procurement Committee
Cable TV Advisory Board
[X] Community Forest Board
Ethics Panel
L/A Transit Committee
Poland-Auburn Economic Development Committee
Sewer District
[X] Zoning Board of Appeals

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I wish to use my work & life experience to bring this future forward.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

To effect positive

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)?

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Cable TV advisory board

Dates served (if known)? 2011-2013

How did you learn of this vacancy? Via Auburn City Website

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Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 9-24-16

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sciallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>9-30-2016</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



**CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION**

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Date: 01/31/17
 Last name: Boutin First name: DUSTIN Middle initial: D
 Residence address: 773 Hatch Rd Ward: 3
 City: Auburn State: ME Zip code: 09210
 Home phone: 207 396 0873 Work phone: 207 779 7715 Cell phone: 207 396 0873
 Email address: dboutin@balfourcommercial.com
 Current occupation: Commercial Real Estate Agent
 Previous occupation (if retired or no longer working): _____
 Educational and/or experience (or attach your resume): Bachelor of Business Administration

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input checked="" type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). See email attachment

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). See email attachment

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? N/A

How did you learn of this vacancy? Internet research

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 01/31/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

1. Auburn Planning Board

Question: Briefly describe why you want to serve on this committee.

- I want to be more a part of the community in which I live and work. I also want to see Auburn benefit & prosper from economic development/redevelopment and I want to simply help and support in any way that I can. I am also very interested in city planning and being more involved in the Auburn Comprehensive Plan, in any way possible.

Question: What do you hope to accomplish?

- Through involvement at the planning board and by fulfilling my duties & responsibilities as a board member, I hope to help the City of Auburn attain an increase in economic development and overall economic activity, all the while, working to maintain a balance between economic growth and the long lived small/friendly city culture & feel that Auburn exhibits.
- Advance & increase my growth and knowledge as a local young professional.

2. Zoning Board of Appeals

Question: Briefly describe why you want to serve on this committee.

- I would like to help & support local businesses and developers in their efforts to expand, relocate, and/or redevelopment their businesses and respective real estate, through zoning appeals and variance requests.

Question: What do you hope to accomplish?

- Help expedite the zoning appeals/variance process & procedures of Auburn, and while doing so, keeping in mind the entire city's overall needs and interests.
- Advance & increase my growth and knowledge as a local young professional.

3. Poland-Auburn Economic Development Committee

Question: Briefly describe why you want to serve on this committee.

- Help contribute to the effort of economic growth, activity, and overall coordination between the two municipalities of Poland & Auburn.

Question: What do you hope to accomplish?

- A better functioning knowledge of how Auburn & Poland work together from both a business and civil perspective.
- Advance & increase my growth and knowledge as a local young professional.

DUSTIN BOUTIN

DSBOUTIN4@GMAIL.COM

954-604-9978

OBJECTIVE

To work in an environment that strives for excellence and growth. Where I can exploit my leadership, administrative, and customer service skills.

EDUCATION

Florida Atlantic University

Bachelors of Business Administration

Major: Management, Focus in Entrepreneurship

Minor: Real Estate Studies

Boca Raton, FL

December 2013

PROFESSIONAL EXPERIENCE

Magnusson Balfour Commercial & Business Brokers

Commercial Real Estate Agent, Appointed Agency

Portland, ME

January 2017 - Present

CBRE - Commercial Real Estate Services

Project Coordinator

Boston, MA

March 2015-Present

Program Management; containing a high volume of projects. Completed projects consist of Surveillance and Access Control systems installed, at the clients leased and owned facilities, across North America.

- Support, assist, and work with my Sr. Project Manager for overall program goal achievement
- Coordinate, monitor, track, and report on all necessary activities and processes, for in-flight and scheduled projects, within the program
- Maintain constant and effective communication with all parties involved; suppliers/contractors, corporate-level client personnel, client field personnel, and the CBRE Project Management team

Whole Foods Market

Associate Grocery Team Leader

Cambridge, MA

March 2011- February 2015

- Trained and led 19 team members
- Conducted application reviews and new hire interviews
- Facilitated/conducted staff meetings and spoke publicly to the whole store, on a quarterly basis
- Managed day-to-day sales floor and back of the house operations
- Increased brand recognition; dealer and private label through effective merchandising efforts
- Managed inventory as well as sales and labor budgets

COLLEGIATE LEADERSHIP/EXTRACURRICULAR ACTIVITIES

Delta Sigma Pi, Professional Business Fraternity

Elected Vice President of Professional Activities

Fall 2011 – December 2013

Spring 2012